

COTTON PARISH COUNCIL

Minutes of the full Annual Parish Council meeting held on 10 May 2023 held in Cotton Village Hall

Councillors Present: Sarah Wenban (SW) (Chairman), Paul Howlett (PH) (Vice Chairman), Peter Gibbs (PG), Beryl Ellis (BE), Trevor Woods (TW).

In Attendance : David Rayner (DR) (Cotton Parish Clerk) and 2 members of the public were present.

- 100523/01 To elect the Chair of the Council:** PG proposed to elect SW as the Chairman of Cotton Parish Council for the year ended 31 March 2024. TW seconded the proposal and with all in favour SW accepted the nomination.
- 100523/02 To receive the Chair's declaration of acceptance to office:** SW signed the Declaration of Acceptance to Office form and DR countersigned it as the Clerk.
- 100523/03 To elect the Vice Chair of the Council:** PG proposed to elect PH as the Vice Chairman of Cotton Parish Council for the year ended 31 March 2024. SW seconded the proposal and with all in favour PH accepted the nomination.
- 100523/04 To receive the Vice Chair's declaration of acceptance to office:** PH signed the Declaration of Acceptance to Office form and DR countersigned it as the Clerk.
- 100523/05 Apologies for absence:** None.
- 100523/06 Declarations of Interest:** There were no declarations of interest received.
- 100523/07 Dispensations:** No requests for dispensation were received.
- 100523/08 Minutes of previous meeting:** All Cllrs confirmed receipt of the draft minutes for the Parish Council meetings held on 8 March 2023 and 22 March 2023 prior to the meeting. All Cllrs accepted the minutes.
- 100523/09 Co-option of Councillors:** Two candidates had put their names forward and brief biographies had been circulated. After discussions it was unanimously agreed that Sue Pushman and Jacob Stringer should be co-opted on to the Council.
- 100523/10 County Councillor report:** Andrew Stringer's report was emailed just prior to the meeting, and it was distributed to all at the meeting. After a brief discussion it was decided that if there was anything that needed to be raised with Andrew, this could be done at the next meeting.
- 100523/11 District Councillor's report:** There was no report from Andy Mellen this meeting.

Planning

- 100523/12 **DC/23/01843 Saker House:** This application has been withdrawn.
- 100523/13 **DC/23/02073 Willow House:** Following discussion the Council decided to support this application.
- 100523/14 A member of the public left the meeting.
- 100523/15 **Financials:** The only transaction on the bank statement is the receipt of 50% of the precept.
- 100523/16 **Road safety:** As Andrew Stringer was not present at the meeting there was nothing to report.
- 100523/17 **East Anglia Green:** Discussion regarding allowing the Fisher German survey to go ahead in Carters Meadow. It was agreed to support the survey as there is documented evidence of a managed environment.
- 100523/18 **Cotton Village Hall:** Nothing to report.
- 100523/19 **Other matters for agenda's:** Nothing raised.
- 100523/20 Councillors noted the date of the next scheduled meeting is 5 July but that a meeting in June would also be required to approve the accounts for audit.
- 100523/21 The Chairman closed the meeting at 9.45pm.