

COTTON PARISH COUNCIL

Chairman: Councillor Sarah Wenban
Clerk: David Rayner
10 Double Corner Mendlesham Road
Cotton
Stowmarket
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Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend the Annual Meeting of the Parish Council on **Wednesday 10 May 2023 immediately after the Annual Parish Meeting which will commence at 7.30pm in Cotton Village Hall, IP14 4QL** to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

This meeting will be recorded and anyone speaking at the meeting will have deemed to have given consent to being recorded.

AGENDA

- 1. To elect the Chair of the Council and receive the Chair's declaration of acceptance to office.**
- 2. To elect a Vice Chair of the Council.**
- 3. Apologies for absence:**
 - a. Councillors to receive any apologies for absence.
 - b. Councillors to vote on acceptance to apologies for absence.
- 4. Declarations of Interest and Dispensation considerations:**
 - a. To receive any Councillors' Interests in subsequent agenda items (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct).
 - b. To receive and consider any requests for dispensations.
- 5. Minutes of previous meetings:** Councillors to approve the minutes of the Parish Council meetings held on 8 and 22 March 2023 as true records of the decisions made.
- 6. Co-option of Councillors:** To consider candidates for the vacant 2 councillor seats.
- 7. Public Forum:**
 - a. To receive a report from the District Councillor.
 - b. To receive a report from the County Councillor.

- c. To receive comments or questions on matters of interest from members of the public.

8. Planning:

a. **Councillors are asked to consider and agree comments on applications made to the Local Planning Authority (MSDC) relating to Cotton:**

- i. DC/23/01843 Saker House, Mill Road, Cotton. Erection of two storey extension over part of the single side extension and erection of single storey rear extension following removal of conservatory.
- ii. DC/23/02073 Willow House, Mendlesham Road, Cotton. Erection of a first-floor rear extension.

b. **Councillors to note the follow determination made by MSDC since the last meeting:**

- i. DC/23/00953 Old Cock Inn, Cock Road, Cotton. Erection of garage with first floor annexe. MSDC Granted.
- ii. DC/23/00958 Nettenach Barn, Dandy Corner, Cotton. Refurbishment of existing barn. MSDC Granted.

9. Finance (all supporting papers appended):

- a. Councillors to approve the finance report for the period ended 30 April 2023 including:
 - i. Bank reconciliations.
 - ii. Budget to actual payment and receipts.
 - iii. Reserves.
- b. Councillors to note receipts since the last meeting.
- c. Councillors to approve payments as per schedule.

10. To receive reports from Community groups and representatives:

- a. Road Safety: including an update on the portable speeding device.
- b. East Anglia Green: To agree access for surveys (Carters Meadow).
- c. Cotton Village Hall

11. Any other matters for information, to be noted, or for inclusion on a future agenda:

12. To note and agree the date for the next schedule meeting: Councillors to note the next meeting is scheduled for 5 July.

13. Chairman to close the meeting.

David Rayner

David Rayner/Clerk and RFO to Cotton Parish Council
4 May 2023